

# Zoe Murphy

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## WORK EXPERIENCE

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Student Success Advisor; **Berklee College of Music** Boston, MA, 10/10/22-Present

- Academic advising and long term support for students
- 300 student caseload
- Career advising
- Major exploration/declaration advising
- Event coordinating
- Professional development of staff trainings

Brass Instructor; **Boston Youth Symphony Orchestra** Boston, MA, 5/10/21-Present

- Teaches students of Intensive Community Program
- Student Recruiting
- Conducts performance evaluations of current students
- Teaches weekly music theory and chamber classes

Site Coordinator; **Boston Music Project** Boston, MA, 8/26/21-10/5/22

- Sent updates and newsletters about program to faculty and parents
- Responsible for instrument inventory/distribution
- Communication liaison with instrument repair shop
- Fulfilled on site administrative duties

Private Trumpet Teacher; **Wellesley Public Schools** Boston, MA, 9/1/21- 10/3/22

- Privately taught 15 trumpet students a week, ages 8-17
- Created long term lesson plans
- Schedule weekly student lessons
- Record management and bookkeeping

Advancement Program Intern; **Community Music Center of Boston** Boston, MA, 9/15/20- 7/15/21

- Video Editing Experience (Adobe Premier)
- Programmed and edited 4 virtual concerts
- Publicity email newsletters for over 300 students

## **RELEVANT EXPERIENCE**

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### **Freelance Band/Ensemble Leader and Performer**

Boston, MA, 10/10/20- Present

- Specialization in jazz and improvisation; fluency in a variety of styles
- International, local, and regional performances
- Corporate and private event performance work with agencies
- Group preparation for concerts and special events
- Bandleading
- Development for programming of public events

### **Payment Management for Performances**

Boston, MA, 10/10/20-Present

- Contract negotiation
- Manage Bookings and financing
- Negotiate fees and manage payroll

### **Transportation Coordinator of Events**

Boston, MA, 10/12/20-Present

- Organize travel logistics for events
- Coordination of transportation of large equipment
- Equipment rentals

## **EDUCATION**

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### **New England Conservatory of Music**

Boston, MA, 2020-2022

*Masters of Music, Jazz Performance, trumpet*

#### **Awards:**

Young Artists Premier Scholarship

New England Conservatory Entrepreneurial Music Grant Recipient

### **Indiana University Jacobs School of Music**

Bloomington, IN, 2020

*Bachelors of Music, Jazz Studies, trumpet*

## **ADDITIONAL SKILLS**

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Collaborative skills, Community engagement skills, Standard computer skills (google drive/calendar/email/excel/docs), organizational skills, communication skills, Video Editing Skills (Adobe Premier), Audio Engineering Skills (Ableton), Web Development, Social Media Fluency, Creative youth development skills, Grant Writing, Public Speaking